

Louisiana State Board of Examiners of Psychologists

LICENSED SPECIALIST IN SCHOOL PSYCHOLOGY ADVISORY COMMITTEE

Meeting Minutes Wednesday, September 3, 2025

MEETING LOCATION: LSU Health Sciences Center, 411 South Prieur Street, ROOM HDC 128, New Orleans, LA 70112

I. OPEN MEETING

Call to Order

The meeting of the Licensed Specialist in School Psychology Advisory Committee (“Committee”) of the Louisiana State Board of Examiners of Psychologists (“Board”) was called to order at 1:45 p.m. by Ms. Kelley Pursell, Committee Chair.

Committee Members Present:

- Ms. Kelley Pursell, Chair
- Dr. Sarah Fletcher
- Dr. Wayne T. Stewart
- Jaime Monic, Ex Officio Member (non-voting)

A quorum was present.

II. REVIEW AND APPROVAL OF AGENDA

Motion: Ms. Pursell moved add an Executive Session item to review the licensing application for Vanessa Chahin; the motion was seconded by Dr. Stewart. Following opportunity for discussion, the motion passed unanimously by roll call vote as follows:

- Ms. Pursell: Yes
- Dr. Fletcher: Yes
- Dr. Stewart: Yes

Motion Dr. Fletcher moved to take the agenda out of order to consider Executive Session items before discussion items; the motion was seconded by Ms. Pursell. Following opportunity for discussion, the motion passed unanimously by roll call vote as follows:

- Ms. Pursell: Yes
- Dr. Fletcher: Yes
- Dr. Stewart: Yes

III. REVIEW AND APPROVAL OF MINUTES (June 4, 2025)

Motion: Dr. Fletcher moved to approve the June 4, 2025 meeting minutes; Ms. Pursell seconded the motion. Following opportunity for discussion, the motion passed unanimously by roll call vote as follows:

- Ms. Pursell: Yes
- Dr. Fletcher: Yes
- Dr. Stewart: Yes

V. EXECUTIVE SESSION

Motion to enter Executive Session to review applications for licensure was made by Ms. Pursell and seconded by Dr. Fletcher. Following opportunity for discussion, the motion passed unanimously by roll call vote as follows:

- Ms. Pursell: Yes
- Dr. Fletcher: Yes
- Dr. Stewart: Yes

The Committee entered Executive Session at 1:51P.M. and reviewed the following applicants:

- James Anderson
- Summer Ford
- Cydney Hinson
- Joshua Lowe
- Vanessa Chahin

Motion to exit Executive Session and return to open meeting was made by Ms. Pursell, seconded by Dr. Stewart. Following opportunity for discussion, the motion passed unanimously by roll call vote as follows:

- Ms. Pursell: Yes
- Dr. Fletcher: Yes
- Dr. Stewart: Yes

The Committee returned to open meeting at approximately 4:00 p.m.

Motion: Dr. Fletcher moved in favor of recommending Mr. James Anderson to the Board for licensure; Ms. Pursell seconded the motion. Following opportunity for discussion, the motion passed unanimously by roll call vote as follows:

- Ms. Pursell: Yes
- Dr. Fletcher: Yes
- Dr. Stewart: Yes

Motion: Dr. Fletcher moved in favor of recommending Mr. Joshua Lowe to the Board for licensure Ms. Pursell seconded the motion. Following opportunity for discussion, the motion passed unanimously by roll call vote as follows:

- Ms. Pursell: Yes
- Dr. Fletcher: Yes
- Dr. Stewart: Yes

Motion: Dr. Pursell moved in favor of recommending Ms. Vanessa Chahin to the Board for licensure pending receipt of additional documentation; Dr. Stewart seconded the motion. Following opportunity for discussion, the motion passed unanimously by roll call vote as follows:

- Ms. Pursell: Yes
- Dr. Fletcher: Yes
- Dr. Stewart: Yes

No further actions were taken related to licensing recommendations, staff will communicate further will applicants, Summer Ford and Cydney Hinson, regarding additional information needed to complete application.

IV. DISCUSSION ITEMS

1. **Welcome New Committee Member: Wayne T. Stewart, J.D., Ph.D.**

Ms. Monic introduced Dr. Wayne T. Stewart as the newest appointee to the LSSP Committee; Ms. Pursell and Dr. Fletcher welcomed Dr. Stewart.

2. **Future Meetings (Date/Time/Location)**

The Committee confirmed the next meeting dates to include:

Wednesday, December 3, 2025 at 1:00 p.m.

Wednesday, March 4, 2026 at 1:00 p.m.

Wednesday, June 3, 2026 at 1:00 p.m.

3. **Invitation to speak at the Louisiana School Psychologist Association**

a. Brainstorm topics

b. Confirm presenters

The Committee discussed topics for presentation to LSPA to include history and regulatory updates regarding new avenues toward licensure as an LSSP. The Committee confirmed available presenters as Ms. Pursell, Dr. Fletcher and Ms. Monic.

4. **Conduct comparison review of requirements to receive National Certification in School Psychology vs. Louisiana Licensed Specialist in School Psychology**

The Committee reviewed the comparison table for needed updates. None were identified and the topic was considered moot given the alternate routes toward licensure now offered by the Board.

5. **Continue to review and update regulations:**

- a. NEW: Telesupervision of Licensed Specialists in School Psychology** - This item was tabled until December 3, 2025.

VI. ADJOURNMENT

All business being completed, the meeting adjourned at 5:46 p.m.

Prepared by: Jaime Monic, LSBEP Executive Director, LSSP Committee Ex Officio Member

Date Prepared: 12/02/2025

CERTIFICATION

I hereby certify that the foregoing is a true and correct copy of the minutes of the Licensed Specialist in School Psychology Advisory Committee (“Committee”) of the Louisiana State Board of Examiners of Psychologists (“Board”) held on Wednesday, September 3, 2025, at LSU Health Sciences Center, 411 South Prieur Street, ROOM HDC 128, New Orleans, LA 70112, as approved by the Committee on the 3rd day of December 2025.



[Kelley Pursell \(Mar 3, 2026 17:59:25 CST\)](#)

Kelley Pursell, LSSP
Chair, LSSP Advisory Committee

Date: Mar 3, 2026

NOTICE: LA R.S. 42:14.D. Public comments – In accordance with LA R.S. 42:14.D., the LSBEP shall allow public comments at any point during a meeting of the LSBEP prior to action on an agenda item upon which a vote is to be taken. Individuals who wish to comment on a matter must sign in and state their intent to comment on a matter.

La. R.S. 44:33.1 - In compliance with La. R.S. 44:33.1, the LSBEP hereby gives notice that information submitted to the LSBEP may become public record pursuant to the provisions of Louisiana Public Records Law, La. R.S. 44:1, *et seq.*

MINUTES 9-3-25 FINAL APPROVED 12-3-25

Final Audit Report

2026-03-03

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